

ADARSH ARTS AND COMERCE COLLEGE, DESAIGANJ (WADSA), DIST- GADCHIROLI

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF REGULAR MEETINGS OF IQAC – 2021-22

1. 02/11/2021

The first regular meeting of the Internal Quality Assurance Cell (IQAC) of the college for the session- 2021-22 was held today at 9.00 a.m. The meeting was chaired by Hon'ble Dr. Shankar Kukreja, Principal of the college.

Following members of IQAC were present in the meeting-

1. Shri Jagdish Sharma
2. Shri Motilal Kukreja
3. Principal Dr. Shankar Kukreja
4. Dr. D. N. Kamdi
5. Prof. N. D. Halami
6. Dr. R. D. Chawake
7. Prof. N. A. Bodele
8. Dr. S. D. Upate
9. Dr. Vitthal Chavhan
10. Dr. H. M. Kamdi
11. Dr. J. P. Deshmukh
12. Dr. H. B. Dhote
13. Prof. R. M. Dhote
14. Mr. Bharat Shamdasani (Alumni Representative)
15. Adv. Vijay Dhore (Society Representative)
16. Mr. J. W. Sapate
17. Dr. Shriram Gahane (IQAC Coordinator)

Following issues were discussed in the meeting and resolutions were taken accordingly.

1. To read and confirm the minutes of the last meeting.

The IQAC Coordinator, Dr. Shriram Gahane, read out the minutes of the last meeting of IQAC held on 02/07/2021. All the members expressed satisfaction on the various initiatives taken by IQAC for quality enhancement. The minutes were confirmed unanimously.

2. To discuss the Plan of Action devised by IQAC for 2021-22.

The Plan of Action prepared by IQAC for 2021-22 was brought for discussion. All the members expressed concern on it and decided to work on it throughout the session.

3. To prepare strategy on Feedback from stakeholders.

The Feedback taken from various stakeholders for 2020-21 was analysed by the concerned committee. The same was discussed in this meeting. Hon'ble Principal and other members expressed their satisfaction on the performance of the institution, and provided necessary suggestions to the employees.

The IQAC decided to collect Feedback from all the stakeholders through online mode in 2021-22.

4. To discuss Online Activities In 2021-22.

The IQAC Members felt that as the normalcy has been restored after COVID-19 Pandemic, now it's time to regularize the normal routine of the college. However, online activities should be planned by various departments at different levels. The members expressed their views on the issues and came to conclusion that online activities would be organized during 2021-22 to safeguard all stakeholders.

5. To avail new multi-media Facilities in the college.

As the teachers have started using various innovative methods of teaching during the lockdown period through online mode, they need to continue the same. Hence, teachers felt the need of more multi-media tools for teaching-learning process. After a long discussion it was resolved to avail some projectors and a collar mike to record the video lectures.

6. To organize training programmes

For students and faculty.

The IQAC felt the need of such training programmes for students and faculty to update them with the latest methodologies. Accordingly, it was decided to organize training programmes for final year students on Research Methodology and multiple use of Mobile Phones.

7. To plan and organize a National level

Webinar on Intellectual Property Right.

The members felt the need of the Webinar on Intellectual Property Rights for students and teachers to create awareness among them on Intellectual Property and to inspire them for research. The institution agreed to organize such a Webinar in 2021-22.

8. To collect Criterion-wise

Data for AQAR- 2020-21.

The IQAC has been submitting the Annual Quality Assurance Reports to NAAC regularly. The NAAC has fixed 31st Dec. 2021 as the last date to submit AQAR- 2020-21. Accordingly, the members agreed to prepare the report before the date. All the In-charge teachers of various criteria agreed to collect data concerning their respective criterion and submit to IQAC in the stipulated period.

9. To discuss the Best Practices

In the college.

The college runs many students-friendly practices through various departments. And IQAC has to report any two Best Practices to NAAC. Hence, the IQAC members felt that 'Felicitation of Meritorious Students with their Parents' and Organization of Inter-Collegiate Competition' should be projected as two Best Practices of the college.

10. To discuss and prepare plan for the Assessment

and Accreditation Pprocess by NAAC.

All the IQAC members expressed their willingness to go for the Assessment by NAAC in the current session. The Government has allowed students to come to the college and regular activities have also been restored. Hence, the IQAC resolved to prepare for the Assessment and Accreditation by NAAC

11. To distribute seven Criteria of NAAC Manual

Among the Faculty and collect data.

The Task-force containing Seven Teachers as In-charge of Seven Criteria has been functioning in the college. The same Task force would be continued till the Assessment by NAAC. Accordingly, all the In-charge teachers were asked to get ready and prepare the plan to collect necessary data for their respective criteria. The IQAC decided and directed the Coordinator to facilitate all the In-charge teachers and help them in collecting information.

12. Any other issue with the permission of the chair.

As no other issue came for discussion, the meeting ended with vote of thanks.

2. 03/03/2022

The regular meeting of the Internal Quality Assurance Cell (IQAC) of the college was held today at 12.30 p.m. The meeting was chaired by Hon'ble Principal, Dr. Shankar Kukreja,.

Following members of IQAC were present in the meeting-

1. Shri Jagdish Sharma
2. Shri Motilal Kukreja
3. Principal Dr. Shankar Kukreja
4. Dr. J. P. Deshmukh
5. Dr. H. M. Kamdi

6. Dr. S. D. Upate
7. Dr. H. B. Dhote
8. Prof. R. M. Dhote
9. Nilesh Halami
10. Dr. D. N. Kamdi
11. Nihar Bodele
12. Dr. V. G. Chavhan
13. J. W. Sapate
14. Dr. Shriram G. Gahane

Following issues were discussed in the meeting and resolutions were passed unanimously.

1. To read and confirm the minutes of the last meeting.

The IQAC Coordinator, Dr. Shriram Gahane, welcomed Hon'ble Chairman and other members in the meeting and presented the minutes of the last meeting of IQAC held on 02/11/2021. All the members expressed their satisfaction on the initiatives taken by IQAC towards quality enhancement and confirmed the minutes unanimously.

2. To discuss the progress in the Plan of Action for 2021-22.

Hon'ble Chairman read out the Plan of Action devised by IQAC for 2021-22, and asked for the opinions. All the teachers in the meeting informed the Cell about ongoing activities being organized as per the Plan of Action and assured to continue the same.

3. To prepare strategy on Feedback From stakeholders.

The issue was discussed in the meeting in detail. IQAC Coordinator, Dr. Shriram Gahane informed the Cell that the Feedback for 2020-21 was taken online and various stakeholders responded in large numbers. At the same time, there are

restrictions due to COVID-19 Pandemic. Hence, it was decided to take Feedback from students, teachers, parents, alumni and employers through online mode.

4. To discuss the Online Activities in 2021-22.

As the normalcy is still to be restored, it is difficult to organize offline activities at large scale. Hence, it was decided unanimously to organize different activities at various levels through online mode.

5. To finalize Annual Quality Assurance Report for 2020-21 and submit to NAAC.

The IQAC Coordinator, Dr. Shriram Gahane, informed the Cell that the Annual Quality Assurance Report for 2020-21 was ready for submission. All the members applauded the efforts of IQAC in preparing the AQAR. It was resolved unanimously to submit the report to NAAC before the deadline.

6. To discuss and prepare plan for the upcoming Assessment and Accreditation process by NAAC.

The issue was discussed in detail. Hon'ble Chairman, Dr. Shankar Kukreja informed the Cell that the time has come to invite NAAC. The classes have been started offline and all the other activities have also been started by the college. He further asked the members of the Task-Force to initiate the process of preparing Self-Study Report of the college for the last five years, i. i. 2016-17 to 2020-21.

The Cell decided to organize regular meetings of the Task-Force to discuss various Metrics and prepare the Self-Study Report.

7. To discuss and prepare Plan Of Action for 2022-23.

The Members provided necessary suggestions for the Plan of Action for the upcoming Academic Session- 2022-23. The Plan was prepared and approved by the Cell.

8. Any other issue with the permission of the chair.

As no other issue came for discussion with the permission of the Chair, Dr. Gahane proposed vote of thanks and the meeting ended.